

FREQUENTLY ASKED QUESTIONS ABOUT NEW REGISTRATIONS

1- Where can students find out the new registration dates?

New registration dates are determined by ÖSYM Presidency and are included in the ÖSYS Higher Education Programs and Quotas guide prepared for each year. It is also published on the website of our University.

2- How are new registrations made at our university?

Our students who will register to our university will register via **e-government** between the dates specified in the ÖSYS Higher Education Programs and Quotas guide. In addition, students who have the right to enroll in Fatih Faculty of Education (Painting and Business Education and Music Education), Faculty of Fine Arts, Faculty of Sports Sciences and State Conservatory, who receive students as a result of the Special Talent Exam, can register by applying in person between the dates specified in the Academic Calendar of our University.

3- What happens if a prospective student fails to register for a new university admission within the deadline?

Student candidates who do not register between the new registration dates are **deemed to have given up their right to register and cannot claim any rights.**

4- Do prospective students have to register themselves?

Our students who will register to our university can register via e-government between the dates determined by ÖSYM. However, since a health report is required in the documents required for registration in some programs of our University, students in programs that are not open to e-government registration and students who cannot register via e-government will be able to perform their registration procedures by applying in person to the schools they have won on the specified dates.

FREQUENTLY ASKED QUESTIONS ABOUT COURSE REGISTRATIONS

1- What happens if course registration is not completed in time?

Students who fail to register for courses cannot attend the courses, take exams, and benefit from student rights. This period is counted from the education period.

2- What Should I Do If I Make a Mistake During Registration Renewal?

Mistakes to be made during the registration renewal process can be corrected with the help of the advisor instructor on the drop and add dates specified in the academic calendar of our University.

FREQUENTLY ASKED QUESTIONS ABOUT TRANSFER

1- Who can transfer and when?

With the General Weighted Grade Point Average (GPA), transfer to the preparatory class of associate and undergraduate diploma programs, the first semester and the last semester of associate diploma programs, the first two semesters and the last two semesters of undergraduate diploma programs cannot be made.

2- When are the Transfer Application Dates?

Transfer Applications and Registrations are made according to the dates specified in the Academic Calendar of our University in the Fall and Spring Semesters of each academic year.

FREQUENTLY ASKED QUESTIONS ABOUT SPECIAL STUDENT STATUS

1- When Can I Apply for Special Student Status?

You can apply to the Student Affairs Department of our University until the deadline for Special Student Application, which is determined in the Academic Calendar prepared by our University for each academic year.

2- What are the Application Requirements for Special Student Status?

For Special Student application requirements, [please click](#) Trabzon University Special Student Directive.

FREQUENTLY ASKED QUESTIONS ON DISCIPLINARY MATTERS

1- Which Regulation Governs Disciplinary Procedures?

Disciplinary procedures of students are carried out according to the "Regulation on Student Discipline of Higher Education Institutions". The relevant Regulation is available on our University's website under the heading Legislation.

FREQUENTLY ASKED QUESTIONS ABOUT SUMMER SCHOOL

1- There is no Summer School program at our university.

FREQUENTLY ASKED QUESTIONS ABOUT DOUBLE MAJOR APPLICATIONS

1. How to Apply for a Double Major?

It is carried out according to the Regulation on the Principles of Transition Between Associate Degree and Undergraduate Programs, Double Major, Minor and Inter-Institutional Credit Transfer in Higher Education Institutions.

FREQUENTLY ASKED QUESTIONS ABOUT FOREIGN STUDENTS QUESTIONS

1. What is YÖS (Foreign Student Examination)?

The Foreign National Student Examination (YÖS) is an exam that international students who wish to study at higher education institutions in Turkey can take and use their results when applying for admission to these institutions.

2. What is the medium of instruction at your university?

The language of education at our university is Turkish.

3. Which exams are accepted for international students to apply to your University?

In accordance with Article 45/f of the Higher Education Law No. 2547 amended by Law No. 6287 and according to Trabzon University Directive on Admission of Students from Abroad to Associate and Undergraduate Programs.

4. What is the Duration of the Programs?

Associate
Degree: 2 years
Bachelor's
Degree : 4
years

5. What are the Application Requirements for International Student Admission?

1) Foreign nationals;

a) Those who are Turkish citizens by birth, but who have received permission from the Ministry of Interior to renounce Turkish citizenship and their minor children registered in the certificate of renunciation of Turkish citizenship, who document that they have a Certificate on the Exercise of the Rights Recognized in accordance with the Turkish Citizenship Law, (Article 7 of the Turkish Citizenship Law No. 5901 states that "The child born in the union of marriage from a Turkish citizen mother or father inside or outside Turkey is a Turkish citizen." and it is beneficial for candidates who will apply for admission quotas from abroad to examine the Turkish Citizenship Law).

b) Foreign nationals who have acquired Turkish citizenship through acquired citizenship or dual nationals in this situation,

c) Republic of Turkey students who started secondary education abroad before 01/02/2013 and completed the last three years of their secondary education (high school) in a foreign country other than TRNC [including those who completed their entire secondary education (high school) in Turkish schools opened by the Ministry of National Education in a foreign country other than TRNC] can apply for admission quotas from abroad; Candidates who started secondary education abroad after 01/02/2013 can apply for admission quotas from abroad for those who have completed their entire secondary education (high school) in a foreign country other than TRNC [including those who have completed their entire secondary education (high school) in Turkish schools opened under the auspices of the Ministry of National Education in a foreign country other than TRNC].

ç) TRNC nationals who reside in the TRNC and have completed their secondary education (high school) in the TRNC and have GCEAL exam results, and those who have or will have GCE AL exam results by enrolling and studying in colleges and high schools in other countries between 2005-2010 are accepted to apply.

2) Candidates are required to have the base score and requirements from YÖS or equivalent exams in Annex Table 1.

6. (How and When to Apply for YÖS?)

Applications from Turkey and abroad are made online through the official website of Trabzon University.

7. How long is Trabzon University International Student Exam (TRÜYÖS) valid?

Trabzon University International Student Exam (TRÜYÖS) is valid for 1 year.

8. Where are the results announced?

Application results are announced on our university's website.

9. When and How Are Final Registrations Made?

Candidates who are entitled to be a student make their final registration by submitting the final registration documents in the Trabzon University Directive for the Admission of Students from Abroad on the dates specified in the Academic Calendar.

10. Does Trabzon University Provide Accommodation?

Our university does not offer accommodation. The student is responsible for his/her own accommodation.

11. How is the Tuition Fee Determined for Foreign Students?

The tuition fees to be charged each year for students to be admitted from abroad are determined by the Council of Ministers and announced on the website of our University.

FREQUENTLY ASKED QUESTIONS ON GENERAL QUESTIONS

1- How Can I Freeze My Registration?

- It is necessary to apply to the Student Affairs Department of our University with a petition within one month at the latest from the start of the academic semester, provided that the application proves the excuse on which the application is based. A maximum of two semesters in vocational schools and a maximum of four semesters in other academic units may be allowed to interrupt education. There is no restriction on the application period for military service, medical board report and natural disaster excuses.

- The student cannot continue his/her education during the period of leave of absence and all student rights of the student are frozen. The courses and grades taken by the students in this scope from another higher education institution during the period they are on leave or excused are invalid. This leave is granted to cover the period from the beginning of the semester until the end of the exams for that semester. The period during which a student who takes this leave interrupts his/her education is not counted from his/her education period.

2- I want to deregister, what should I do?

If the student who wants to leave the university voluntarily is delivered to the Student Affairs Department by completing the signatures of the relevant sections in the dismissal form by completing the dismissal form personally or through someone who has given a notary proxy, the dismissal process is carried out.

3- I Lost My Student ID What Should I Do?

If the student who has lost his/her ID card applies to the Student Affairs Department of our University with a petition and an announcement of loss published in a local or national newspaper; he/she will be given a new ID card valid for the same period.

4 How Can I Do My Military Service?

Military service deferment procedures of students are carried out by the Student Affairs Department of our university.

5- Is There a Specific Deadline for Applying for Course Exemption?

Exemption applications are made to the Registrar's Office within the first two weeks of the semester in which students start their education at our University. Exemption requests made by students in the following semesters or years are not accepted. The two-week period is not required for students who have frozen their enrollment and are considered to be on leave. The exemption application procedures of students enrolled in programs with preparatory class are made within the first two weeks of the academic year in which the associate degree or undergraduate courses begin.

6- What are the Graduation Requirements?

- In order for the student to be eligible for graduation, he / she must successfully complete the courses, practices, internships and similar studies required by the diploma program he / she is enrolled in according to the provisions of Trabzon University Associate and Undergraduate Education and Training Regulations. In addition, students must successfully complete 120 ECTS credits for two-year associate degree programs, 240 ECTS credits for four-year undergraduate programs, 300 ECTS credits for five-year undergraduate programs, and 360 ECTS credits for six-year undergraduate programs.
- Graduation grade point average is calculated over 4.00 and indicated on the certificate of educational status. In order to be awarded a bachelor's and associate degree diploma, the student's GPA must be at least 2.00.

7- After Graduation. Where Can I Get the Original or Certified Photocopy of My Transcript, Temporary Graduation Certificate and / or Graduation Diploma Documents?

Students can obtain their graduation certificates by applying to the Student Affairs Department of our University.

8- My Diploma is not ready yet. what should I do to get a Provisional Graduation Certificate?

Students who are eligible for graduation can receive their graduation transcripts and Temporary Graduation Certificates from the Registrar's Office by submitting their student ID cards to the Registrar's Office and completing the dismissal process.

9- I lost my Temporary Graduation Certificate. what should I do?

Students who have lost their Temporary Graduation Certificate are given a photocopy of the temporary graduation certificate, a copy of which is available at the Student Affairs Department, upon application with a petition and an announcement of the loss published in a local or national newspaper. If the diploma is prepared at the time of application, the diploma is given.

10- What Should I Do If I Have Any Problems?

For questions that you cannot find an answer, you can send an e-mail to the e-mail address oidb@trabzon.edu.tr of our Department and you can also apply to the Student Affairs Department to get detailed information about your questions.